



DEMARILLAC GUILD “JOY OF CHRISTMAS” CRAFT SHOW NOVEMBER 23, 2019

Our craft show has become one the area’s favorite craft shows for both crafters and patrons alike. It is a juried show—a committee chooses the crafters to participate from among all applicants each year based on the quality, creativity, and uniqueness of the work. Each year stands on its own, so acceptance one year does not guarantee acceptance the following year. We reserve the right to accept or reject any applicant at our sole discretion.

The DeMarillac Guild will publicize the show and will present its own Bake Sale and Chinese Auction. Lunch and snack items will also be available for sale in the Cafeteria and Snack Bars.

DATE: Saturday, November 23, 2019
TIME: 9:00 a.m. to 3:30 p.m.
PLACE: St. Louise de Marillac School Gym and Cafeteria, and LeGras Hall and Lobby
320 McMurray Road, Upper St. Clair, PA, 15241-1616

RULES & PROCEDURES:

1. **Your items must be handmade!** No manufactured items are allowed. We reserve the right to have crafters remove unacceptable items.
2. **No food, drinks, baked goods, or candy may be sold.** We reserve the right to have crafters remove such items.
3. Please complete the enclosed application and **return it by June 30, 2019**, to the address shown on the application form. At least two different photos of the merchandise you will be selling must accompany your application. We do not accept photos via email, as we often times encounter issues when trying to open and/or print them. Photos will not be returned.
4. Crafters will receive notice of approval or wait-listed from the DeMarillac Guild Craft Show Committee during the **middle of August 2019** via Email. If you do not use Email, we will send your notice via U.S. mail.
5. Once accepted into the show, one space may be rented for one day at **\$75**. Each space provides one table 8 feet long x 30 inches deep, with two chairs. Requests for double tables will not be considered.

You may request a table located in a spot that allows you a bit of extra space, such as on an end where there is room to set up an additional small display stand, in front of the school bleachers so that you may use the bleachers to display more items, etc. There is a **\$15 surcharge** for these spaces.

A check to secure your space will be due **by August 31, 2019**. Additionally, on the day of the show, we ask that participating crafters donate a prize for our Chinese Auction; compliance is voluntary, and value of donated prize is at your discretion.

6. In the event you must cancel after August 31, 2019, a refund will be issued only if we are able to fill your space. No refunds will be issued to anyone cancelling within 10 days of the show. Tables are not transferrable to another crafter, either prior to or during the show.
7. Crafters must have sufficient goods to sell with appropriate bagging to last until 3:30 p.m. **TABLES ARE NOT TO BE CLOSED PRIOR TO 3:30 P.M.**

Please use Email as much as possible to communicate with us, as we will be able to respond more timely that way. Of course, if you do not use Email, we will be happy to return phone calls at our soonest opportunity. Please use Email address rrcassidy@verizon.net, or phone Rosemarie Cassidy at 412-851-6764.

Thank you for your interest in our show, and we look forward to receiving your application.



**DEMARILLAC GUILD "JOY OF CHRISTMAS" CRAFT SHOW
2019 APPLICATION**

NAME: _____

BUSINESS NAME: _____
(Optional)

ADDRESS: _____

PHONE: _____

E-MAIL: _____

(We will use this Email address to communicate notices.)

DETAILED DESCRIPTION OF THE MERCHANDISE YOU WILL BE SELLING:

Enclose at least two (2) photos of your merchandise. We do not accept photos via email, as we often times encounter issues when trying to open and/or print them. (Photos will not be returned.)

NOTE: *Your photos and description above are the only means we have of evaluating your work. Send photos that best showcase your work, and explain anything that may not be self-evident. Do not count on committee members to remember your work from the prior year.*

Do not send a check at this time.

MAIL APPLICATION TO: De Marillac Guild Craft Show Committee
P.O. Box 62398
Pittsburgh, PA 15241